




CUSTOM WINDOW SHADES CASSETTE INSTALLATION INSTRUCTIONS

Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

Tools and Fasteners Needed

Power Drill, 1/4" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level

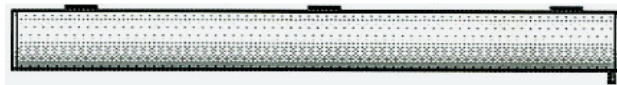


Mounting Surface	Fastener	
Wood	#6 Hex Head Provided	
Drywall, Plaster	Wall Anchors Not Provided	
Metal	Sheet Metal Not Provided	

Bracket Requirements

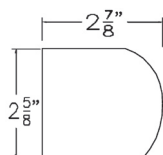
With inside and ceiling mounts, use a level to check that the mounting surface is level. Shim brackets if necessary. With outside mounts, the tops of the brackets must be level and aligned at the same height. For wider shades, additional brackets are required for both inside and outside mounts. (See chart)

Shade Width	Brackets Required
15" - 48"	2
48 1/16" - 72"	3
72 1/16" - 90"	4
90 1/16" - 120"	5
120 1/16" - 156"	6

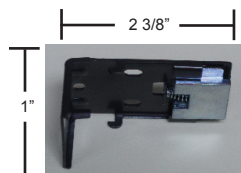


End Caps are not attached to the large cassette to avoid damage in shipping. Attach end caps before installing the shade. **NOTE:** The shade can be removed while the cassette stays in the window opening. Push up on the clutch side to disengage. While holding the shade up, push in on the idle end to remove the shade.

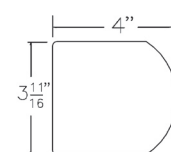
Small Cassette



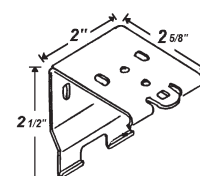
Bracket Provided



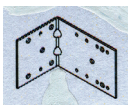
Large Cassette



Bracket Provided



Optional Extension
Bracket



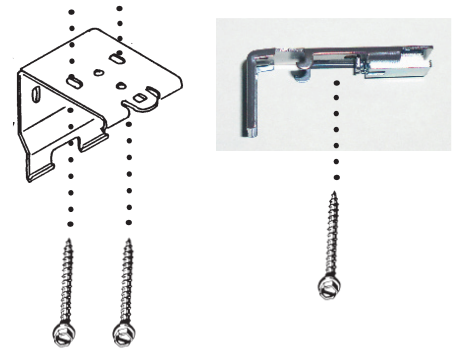
Optional Spacer
Bracket



INSIDE MOUNT APPLICATIONS

2" minimum depth is required for inside mount. 3 5/8" depth is required for inside flush mount. Allow a minimum of 3/4" from the back of the bracket to the window for ease of installing the headrail.

- Use one mounting screw to attach each installation bracket to the top sill of the window opening.
- Hold the shade and tilt the headrail 45° towards the room. Insert the groove on the top backside of the headrail into the prongs on the back of the brackets.
- Push the top of the headrail up until it snaps into the front of the bracket.

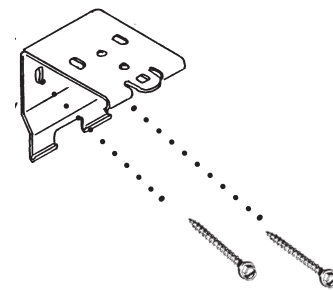
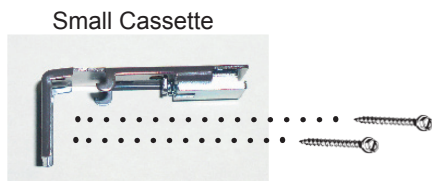


OUTSIDE MOUNT APPLICATIONS

The minimum mounting height for outside mount is 1" for the small cassette and 2" for the large cassette.

- Use a level and mark the mounting surface for bracket placement.
- Center each bracket over the mark made on the mounting surface and attach using two screws.
- **Use a level to check that the brackets are level and aligned.**
- Hold the shade and tilt the bottom of the headrail 45° towards the room. Insert the anodized spring-loaded plate on the front of the bracket into the front groove on the top of the headrail.
- Push the back of the headrail up until it snaps into the back of the bracket.
- If an extension bracket is being used, attach the installation bracket after the extension bracket is installed. Extension brackets provide an additional 1 1/8" clearance.
- Up to two optional spacers brackets can be attach. Each spacer provides an additional 3/8" clearance.

Large Cassette



SHADE DOES NOT ROLL STRAIGHT

All shades are hung and inspected in the factory to ensure a straight roll. All spring roller shades should be pulled from the center of the bottom of the shade. Pulling the shade from the sides can cause the shade to roll crooked and possible damage the material. Masking tape used on the roller will act as a shim. Use the following instructions to correct.

If shade veers toward the right (Fig. A) lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

If shade veers toward the left (Fig. B) lower shade completely and place a 4" strip of masking tape on the right side. Repeat as necessary until a straight roll is achieved.

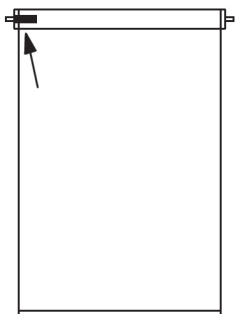


FIGURE A

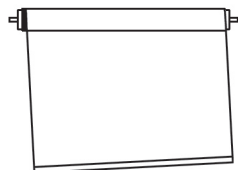
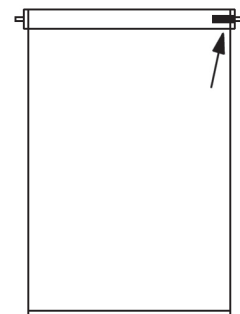
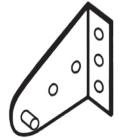


FIGURE B



INSTALL OPTIONAL HOLD-DOWNS

- Lower the shade and place the pins from the hold-down brackets into the end caps on the bottom rail.
- On the mounting surface, mark the bracket hole locations.
- Check that the brackets are level and attach them to the mounting surface using two screws.



ATTACHING DECORATIVE PULLS

All pulls are shipped separately to avoid shipping damage.
All pulls are designed for a sewn hemline with a wood slat.
Pulls are not available on Season-View or Solar Comfort shades.



Hem Grip

Remove wood slat from pocket, install hem grip, then slide slat inside hem.



Eyelet

Factory installs in center of hem line to attach a ring pull, tassel, wood tassel or Urn Cord Weight with a cord.



Higbee Button

Screw into the center of the hem line through the wood slat. Can attach a ring pull, tassel, wood tassel or Urn cord weight with a cord.



Ring Pull

Insert cord loop on the end of the ring pull through eyelet. Open cord and insert pull through loop. Pull to tighten. Can also attach with a Higbee Button.



Tassel

Insert cord loop on the end of the tassel through the eyelet. Open cord and insert tassel through loop. Pull to tighten. Can also attach with a Higbee Button.



Wood Tassel

Insert cord through tassel and make a knot. Tie other end to Eyelet. When using a Higbee Button, make a knot in the other end and push the pin through the knot when attaching to the wood slat.



Urn Cord Weight

Insert cord through Urn and make a knot. Tie other end to Eyelet. When using a Higbee Button, make a knot in the other end and push the pin through the knot when attaching to the wood slat.



Metal Pull

Screw into center of hem line through the wood slat.

DECORATIVE ACCENTS

Decorative Accents are shipped separate to avoid shipping damage. A decorative plate with screws will be sent for attachment to the front or back of the shade hemline. Screw holes will be pre-drilled at the factory.

Carpet Pull



Caterpillar Pull



Charleston Pull



Leather Pull



DECORATIVE HEM WITH POLES AND FINIALS

All poles and finials are shipped separately to avoid shipping damage. Insert the pole into the pockets and slide through. Attach finials.



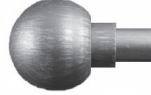
Cone Finial
Item 10-1222-X
Oak 7; Black 3



Funnel Finial
Item 10-1223-X
Oak 7; Mahogany 2



Bird Cage Finial
Item 10-1153-X
Gold 8; Black 3



Ball Finial
Item 10-1154-X
Pewter 0; Ant. White 9



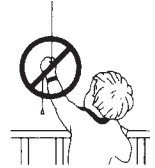
Globe Finial
Item 10-1221-3
Black



End Cap Finial
Item 10-1162-X
Gold 8; Black 3

INSTALL CORD TENSION LOCK

See separate instructions included for installation of the Cord Tension Lock for child and pet safety.



CARE AND CLEANING

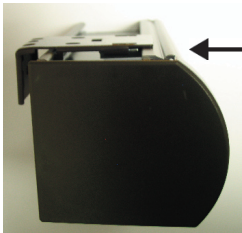
Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.

Remove the Shade

Small Cassette: To remove shade from the spring loaded bracket, raise the shade. Push in on the top front of the headrail and tilt the shade toward the room to remove from bracket.

Large Cassette: Insert a flat blade screwdriver into the release tab and twist. Tilt the shade toward the room to remove the cassette from the brackets. **NOTE:** The shade can be removed while the cassette stays in the window opening. Push up on the clutch side to disengage. While holding the shade up, push in on the idle end to remove the shade.

Small Cassette - Outside Mount

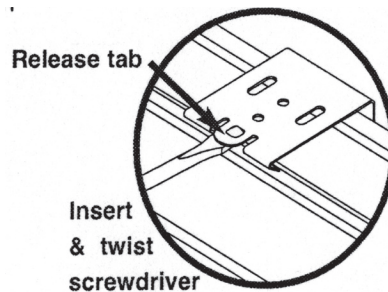


Push In



Tilt Bottom of Shade

Large Cassette



Release tab

Insert
& twist
screwdriver



lafayetteinteriorfashions.com