




## CUSTOM WINDOW SHADES SPRING ROLLER INSTALLATION INSTRUCTIONS

Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

### Tools and Fasteners Needed

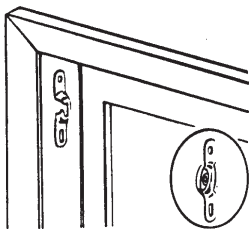
Power Drill, 1/4" Driver and drill bits  
Tape Measure  
Flat blade Screwdriver  
Phillips Screwdriver  
Pencil  
Level



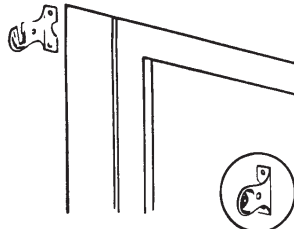
Mounting Surface	Fastener	
Wood	#6 Hex Head Provided	
Drywall, Plaster	Wall Anchors Not Provided	
Metal	Sheet Metal Not Provided	

The inside depth or projection of outside or ceiling brackets required depends on the diameter of the shade itself and installation obstructions that must be cleared. T-Handles can replace window cranks on some installations.

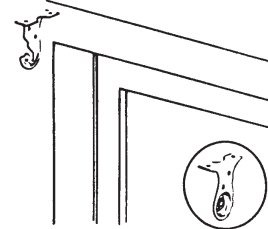
### Inside Mount



### Outside Mount

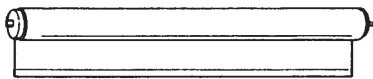


### Ceiling Mount



### Standard Roll

Material comes off the backside of the roller.



Install brackets against a flat surface with the screws provided. Use wall anchors (not provided) if installing into drywall.

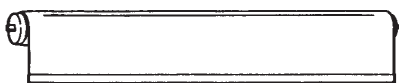
Make sure the brackets are mounted level or the shade will roll crooked.

Insert pin on right side of shade into the bracket.

Then insert spear on spring end on the left side of shade into the opposite bracket.

### Reverse Roll

Material comes off the front of the roller.



Reverse brackets will be supplied with shades ordered as such.

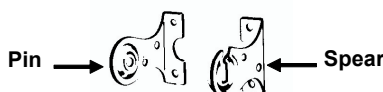
After brackets are installed, insert pin on left side of shade into the bracket.

Then insert spear on spring end on the right side of shade into the opposite bracket.

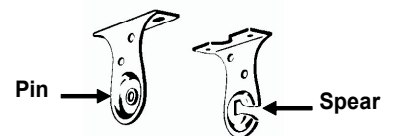
### Reverse Inside Mount



### Reverse Outside Mount



### Reverse Ceiling Mount



### Adjusting the Roller Tension

Occasionally during shipping, the spring in the roller may loose tension. Use the following instructions to adjust the tension. Window shade Spring Roller Crank #10-781WSR on page 20 of Lafayette Installation Tools and Supplies may also be purchased for tightening the spring.

When the shade does not roll up, the spring is too loose. To tighten:

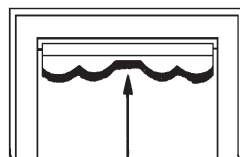


Draw shade about 18" and remove from brackets.

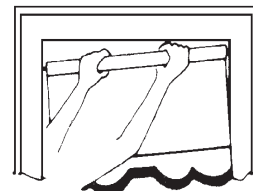


Roll up shade by hand and replace in brackets. Repeat until proper tension is reached.

When the shade does not roll up, the spring is too loose. To tighten:



Raise shade all the way up and remove from brackets.



Unroll shade about 18" and replace in brackets. Repeat until proper tension is reached.

### SHADE DOES NOT ROLL STRAIGHT

All shades are hung and inspected in the factory to ensure a straight roll. All spring roller shades should be pulled from the center of the bottom of the shade. Pulling the shade from the sides can cause the shade to roll crooked and possible damage the material. Masking tape used on the roller will act as a shim. Use the following instructions to correct.

If shade veers toward the right (Fig. A) lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

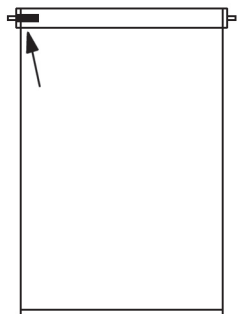


FIGURE A

If shade veers toward the left (Fig. B) lower shade completely and place a 4" strip of masking tape on the right side. Repeat as necessary until a straight roll is achieved.

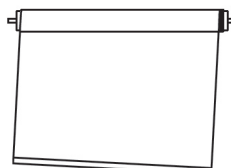
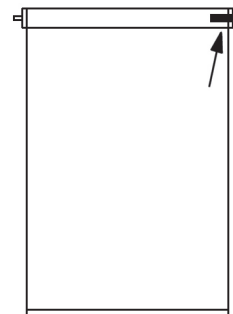


FIGURE B



## Attaching Decorative Pulls

All pulls are shipped separately to avoid shipping damage. All pulls are designed for a sewn hemline with a wood slat.



### Hem Grip

Remove wood slat from pocket, install hem grip, then slide slat inside hem.



### Eyelet

Factory installs in center of hem line to attach a ring pull, tassel, wood tassel or Urn Cord Weight with a cord.



### Higbee Button

Screw into the center of the hem line through the wood slat. Can attach a ring pull, tassel, wood tassel or Urn cord weight with a cord.



### Ring Pull

Insert cord loop on the end of the ring pull through eyelet. Open cord and insert pull through loop. Pull to tighten. Can also attach with a Higbee Button.



### Tassel

Insert cord loop on the end of the tassel through the eyelet. Open cord and insert tassel through loop. Pull to tighten. Can also attach with a Higbee Button.



### Wood Tassel

Insert cord through tassel and make a knot. Tie other end to Eyelet. When using a Higbee Button, make a knot in the other end and push the pin through the knot when attaching to the wood slat.



### Urn Cord Weight

Insert cord through Urn and make a knot. Tie other end to Eyelet. When using a Higbee Button, make a knot in the other end and push the pin through the knot when attaching to the wood slat.



### Metal Pull

Screw into center of hem line through the wood slat.

## Decorative Accents

Decorative Accents are shipped separate to avoid shipping damage. A decorative plate with screws will be sent for attachment to the front or back of the shade hemline. Screw holes will be pre-drilled at the factory.

### Carpet Pull



### Caterpillar Pull



### Charleston Pull



### Leather Pull



## Decorative Hem with Poles and Finials

All poles and finials are shipped separately to avoid shipping damage. Insert the pole into the pockets and slide through. Attach finials.



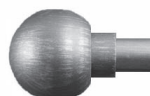
Cone Finial  
Item 10-1222-X  
Oak 7; Black 3



Funnel Finial  
10-1223-X  
Oak 7; Mahogany 2



Bird Cage Finial  
Item 10-1153-X  
Gold 8; Black 3



Ball Finial  
Item 10-1154-X  
Pewter 0; Ant. White 9



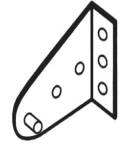
Globe Finial  
Item 10-1221-3  
Black



End Cap Finial  
Item 10-1162-X  
Gold 8; Black 3

## Hold-Down Brackets

- Lower the shade and place the pin from the hold-down bracket into the hole in the end of the slat or end cap.
- Mark the bracket hole locations.
- Check that the brackets are level and aligned. Attach using two screws provided.
- Tilt the bottom of the shade to insert into the hold-down.



## Care and Cleaning

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.



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