



MARQUIS LOUVER REMOVAL

(if louver is to be reused)

For plantation shutters

Tools required: Metal putty knife (with sharpened edge)
Hammer (plastic mallet preferred)
Utility knife
Offset needlenose pliers

The **outside edges** of all **Marquis panels** should be **handled with extreme care!**
Dropping a panel on its' edge can result in **severe and permanent damage.**

Caution: *This type of repair should be performed on a carpeted or padded work surface to prevent damage to the shutter finish.*

1. Remove the staple from the desired louver by tilting the louvers in the open position and pulling the staple out of the louver.
2. Locate the louver pin between the louver and stile.
3. Slide the putty knife against the louver pin *between* the washer and the louver. Be sure that the edge of the putty is centered on the pin. *Do not insert the putty knife between the washer and stile.*
4. Grip the putty knife firmly and hit the back of it with a hammer. This will cut the pin allowing the louver to be removed.
5. Remove the louver from between the stiles.
6. Use the utility knife to pry the cut pin out of the end of the louver. Do not push the pin down into the hole.